



STATE OF MICHIGAN
JOCELYN BENSON, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

December 23rd, 2019

State HAVA Funding Reports
U.S. Election Assistance Commission
1225 New York Avenue, NW, Suite 300
Washington, DC 20005

To Whom It May Concern:

Enclosed please find a federal financial report (Form 425) and a narrative report for Help America Vote Act (HAVA), Title II, Section 251 funds. These reports reflect the activities funded, by category, to meet HAVA requirements and how such activities conform to the State Plan.

If you have any questions regarding this report, please contact me at (517) 335-3139.

Sincerely,

A handwritten signature in cursive script that reads "Cindy Paradine".

Cindy Paradine
Office of Financial Services Director

Enclosures

pc: Sally Williams

**Michigan Department of State
Report on HAVA, Title II, Section 251 Requirements Payments
Activity for the Period of October 1, 2018 through September 30, 2019**

In fiscal year 2019, the Michigan Department of State (“Department”) expended \$2,218,353.65 in HAVA, Title II funds. These funds were expended to make payments related to new voting system purchases, comply with Title III requirements, train election officials and perform other HAVA-related activities. Following is a list of expenditures by category and descriptions of the activities funded to meet HAVA requirements and conform to Michigan’s State Plan:

New Voting System Purchases	\$11,845.88
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In March 2017, the State entered into new 10-year contracts with three vendors: Dominion Voting Systems, Inc.; Election Systems and Software, Inc. (ES&S); and Hart InterCivic, Inc. to purchase new digital optical scan voting systems. The voting system components purchased utilizing HAVA funds included precinct tabulators, Voter Assist Terminals (VATs – for use by voters with disabilities) and associated Election Management System (EMS) software. While statewide rollout of the new systems was completed in 2018, a small number of purchases continued into 2019 for local jurisdictions with additional equipment needs.

Complying with Title III Requirements	\$56,680.93
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In accordance with Michigan’s State Plan, the Department took the following actions to comply with Title III requirements:

- **State Plan Objective:**
Development of capabilities that permit the Qualified Voter File (QVF) system to store the last four digits of a voter’s social security number.

Description of the Activity Relating to the State Plan Objective:
The QVF system maintains the last four digits of the social security number for mail-in registrants who do not provide a Driver’s License (DL) or Personal Identification (PID) Card number. With this program in place, mail-in registrants are verified by matching the last four digits of their social security number against the Social Security Administration (SSA) database. Expenditures are due to the ongoing maintenance of this function.

**Michigan Department of State
Report on HAVA, Title II, Section 251 Requirements Payments
Activity for the Period of October 1, 2018 through September 30, 2019**

- **State Plan Objective:**

Development of new capabilities to improve the computerized statewide voter registration system.

Description of the Activity Relating to the State Plan Objective:

The Department continued to support ongoing updates to the QVF's *Inactive Voter File*, which was created to comply with state law; this system also automated the process for sending and recording notices to registered voters who have moved out of the State of Michigan, as well as responses received from affected voters, ensuring the proper voter registration status is recorded in QVF.

Train Election Officials	\$32,102.60
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In accordance with Michigan's State Plan, the Department took the following actions to train election officials:

- **State Plan Objective:**

Research and implement new and innovative training delivery methods such as interactive web-based training and video teleconferencing.

Description of the Activity Relating to the State Plan Objective:

The Department continued development and enhancement to the Michigan *Elections eLearning Center*, the online training portal serving the needs of Michigan's 1,600 county and local clerks and their staff members involved in local election administration. The system has been continually enhanced to add more user-friendly functions, valuable resource materials and additional data-gathering functionality that also allows for continual tracking of clerks' status with respect to maintaining required accreditation and course completion. The Department also maintains other training-related software that allows for additional online technical assistance for statewide election officials, including systems that allow for interactive online assistance and training on both an individual (one-on-one) and group level.

Other Activities	\$2,117,724.24
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**Michigan Department of State
Report on HAVA, Title II, Section 251 Requirements Payments
Activity for the Period of October 1, 2018 through September 30, 2019**

In accordance with Michigan's State Plan, the Department took the following actions:

State Plan Objective:

Development of applications to improve the administration of federal elections.

Description of the Activity Relating to the State Plan Objective:

The Department continued to update and enhance the QVF system to function more effectively and to better assist the statewide election community. This year's enhancements included completion of the migration of the QVF to a new platform and programming language; additional functionality to streamline and improve local election official interaction with the QVF; implementation of new constitutional and legal changes to allow for election day voter registration and other changes to voter registration deadlines and requirements; implementation of no reason absentee voting (AV) and related changes to AV ballot issuance and tracking functions; improvements to the State's Electronic Pollbook (EPB) program and the QVF's automated synchronization program with the Department's driver's license file, used to continually update individual voter records; continued laptop computer purchases for local jurisdictions; and overall preparation for the upcoming 2020 election cycle.

Indirect Expenses	\$315,089.31
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Total Federal - Title II Expenditures	\$2,533,442.96
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Federal Financial Report

(Follow form instructions)

OMB Number: 4040-0014
Expiration Date: 01/31/2019

1. Federal Agency and Organizational Element to Which Report is Submitted U.S. Election Assistance Commission		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) Title II, Section 251	
3. Recipient Organization (Name and complete address including Zip code) Recipient Organization Name: State of Michigan, Michigan Department of State Street1: 430 W. Allegan St. Street2: Austin Building, 4th Floor City: Lansing County: State: MI: Michigan Province: Country: USA: UNITED STATES ZIP / Postal Code: 48918-0001			
4a. DUNS Number 186313342	4b. EIN 38-6000134	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment) 21500	
6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual	8. Project/Grant Period From: 10/01/2018 To: 01/01/9999	9. Reporting Period End Date 09/30/2019
10. Transactions			Cumulative
<i>(Use lines a-c for single or multiple grant reporting)</i>			
Federal Cash (To report multiple grants, also use FFR attachment):			
a. Cash Receipts	39,770.00		
b. Cash Disbursements	0.00		
c. Cash on Hand (line a minus b)	39,770.00		
<i>(Use lines d-o for single grant reporting)</i>			
Federal Expenditures and Unobligated Balance:			
d. Total Federal funds authorized	39,770.00		
e. Federal share of expenditures	0.00		
f. Federal share of unliquidated obligations	0.00		
g. Total Federal share (sum of lines e and f)	0.00		
h. Unobligated balance of Federal Funds (line d minus g)	39,770.00		
Recipient Share:			
i. Total recipient share required	2,093.00		
j. Recipient share of expenditures	0.00		
k. Remaining recipient share to be provided (line i minus j)	2,093.00		
Program Income:			
l. Total Federal program income earned	3,819,418.08		
m. Program Income expended in accordance with the deduction alternative	0.00		
n. Program Income expended in accordance with the addition alternative	2,533,442.96		
o. Unexpended program income (line l minus line m or line n)	1,285,975.12		

11. Indirect Expense						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
Fixed	14.28	10/01/2018	09/30/2019	2,206,507.77	315,089.31	315,089.31
g. Totals:				2,206,507.77	315,089.31	315,089.31

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:

13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

a. Name and Title of Authorized Certifying Official

Prefix: First Name: Middle Name:

Last Name: Suffix:

Title:

b. Signature of Authorized Certifying Official

Cindy Paradine

c. Telephone (Area code, number and extension)

d. Email Address

e. Date Report Submitted

14. Agency use only: